



Indira Gandhi Kala Mahavidyalaya, Ralegaon
District- Yavatmal.
Internal Complaints Committee

Notice of the meeting

A meeting of Internal Complaints committee is organized on 02/02/2021 at 1:00 pm under the chairmanship of Principal and Presiding Officer of the Internal Complaints committee. All the members of the committee are requested to attend the meeting.

Agenda of the meeting: -

1. Confirmation of the minutes of the previous meeting held on 12/02/2020.
2. Welcome newly appointed committee members.
3. To consider and decide working mechanism of the committee as per the government guidelines
4. To update the complaint form of Internal Complaints committee
5. Any other matter with the permission of the chairperson.

Date: - 23/01/2021

Place: - Ralegaon



[Signature]
Presiding Officer

Internal Complaints committee



Indira Gandhi Kala Mahavidyalaya, Ralegaon
District- Yavatmal
Internal Complaints Committee

Minutes of the meeting

A meeting of all the members of the committee was held on 02/03/2021 at 1:00 pm. The meeting was chaired by Principal and in the presence of Presiding Officer of the committee.

Following members were present.

Sr. No.	Name of the faculty	Signature
1.	Dr. S.V. Agarkar	
2.	Ms. R. N. Kumre	
3.	Mr. S. V. Gore	
4.	Mr. Datta Ingole	
5.	Ms. Pravina S. Kumare	
6.	Ms. Chaitali P. Wani	
7.	Mrs. Bhavana JivanKhangar (Hastak)	

The minutes of the meeting are as follows:

Item No.: -1 Confirmation of the minutes of the previous meeting:

Sr. No	Item	Action taken
1	To consider the complaints received, if any	No complaints received by the committee
2	To consider the submission of annual report	Annual report for the session 2019-20 prepared.

Resolution passed unanimously.

Item No. : -2 Welcome new committee members.

Resolution No. : -2 Presiding officer welcomed newly appointed members of Internal Complaints committee. The newly appointed committee members are-

1. Mrs. Bhavana JivanKhangar (Hastak) – NGO representative
2. Ms. Pravina Kumre- Student representative
3. Ms. Chaitali Wani- Student representative

Resolution passed unanimously

Item No. : -3 To consider and decide the working mechanism of the committee.

Resolution No. : -3 It was resolved in the meeting that four meetings shall be arranged annually. It was also decided in the meeting, that in emergency cases, special meeting shall be arranged and action taken report shall be prepared for speedy grievance redressal.

Resolution passed unanimously.

Item No. : -4 To update the complaint form of Internal Complaints committee.

Resolution No. : -4 It was resolved in the meeting to update and modify existing complaint form as per guidelines of the government.

Resolution passed unanimously.

Item No.: - 5 To organize various awareness programmes as a part of sensitization.

Resolution No.: - 5 It was resolved in the meeting to organize various awareness programmes as a part of sensitization.

Resolution passed unanimously.

Item No.: -6 Any other matter with permission of chairperson.

As there was no matter to discuss, the meeting ended with the vote of thanks to chairperson.

Resolution passed unanimously.

Date: - 04/02/2021

Place: - Ralegaon

Pravina Kumre
Presiding Officer

Internal Complaints committee



Indira Gandhi Kala Mahavidyalaya, Ralegaon District- Yavatmal Internal Complaints Committee

Notice of the meeting

A meeting of Internal Complaints committee is organized on 23/07/2021 at 1:00 pm under the chairmanship of Principal and Presiding Officer of the Internal Complaints Committee. All the members of the committee are requested to attend the meeting.

Agenda of the meeting: -

1. Confirmation of the minutes of the previous meeting held on 02/03/2021.
2. To Prepare an online complaint form.
3. Preparation of Annual report.
4. To monitor the mechanism of opening and give redressal of complaint received in the suggestion and complaint box.
5. Any other matter with the permission of the chairperson.

Date: - 12/07/2021

Place: - Ralegaon

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Presiding Officer

Internal Complaints Committee





Indira Gandhi Kala Mahavidyalaya, Ralegaon

District- Yavatmal

Internal Complaints Committee

Minutes of the meeting

A meeting of all the members of the committee was held on 23/07/2021 at 1:00 pm. The meeting was chaired by Principal and in the presence of Presiding Officer of the committee.

Following members were present.

Sr. No.	Name of the faculty	Signature
1.	Dr. S.V. Agarkar	
2.	Ms. R. N. Kumre	
3.	Mr. S. V. Gore	
4.	Mr. Datta Ingole	
5.	Ms. Pravina S. Kumare	
6.	Ms. Chaitali P. Wani	
7.	Mrs. Bhavana JivanKhanghan (Hastak)	

The minutes of the meeting are as follows:

Item No.: -1 Confirmation of the minutes of the previous meeting :

Sr. No	Item	Action taken
1.	Welcome new committee members	Presiding officer welcomed newly appointed members of the Internal Complaints committee. The newly appointed committee members are- 1. Mrs. Bhavana JivanKhanghan (Hastak) – NGO representative 2. Ms. Pravina Kumre- Student representative 3. Ms. Chaitali Wani- Student representative

2.	To consider and decide the working mechanism of the committee.	Mechanism for grievance redressal is framed.
3.	To modify Internal Complaints committee complaint form.	Complaint form has been updated as per government guidelines.
4.	To organize various awareness programmes as a part of sensitization.	Committee planned to organize various programmes for staff and college students.

Resolution passed unanimously.

Item No. :-2 To prepare an online complaint form.

Resolution No. :-2 It was resolved in a meeting that the Internal Complaints Committee is currently having offline mode complaint form only. It was felt necessary to have an online form in pandemic situations and emergency cases. It was also discussed to make aware all the concerned stakeholders regarding availability of complaint forms in offline as well as online mode.

Resolution passed unanimously.

Item No. :-3 Preparation of Annual report.

Resolution No. :-3 The Presiding Officer of Internal Complaints Committee has prepared annual report for session 2020-21 and read out in the meeting. After thorough discussion annual report is finalised with the consent of members present in the meeting.

Resolution passed unanimously.

Item No. :-4 To monitor the mechanism of opening and given redress of complaint received in the suggestion and complaint box.

Resolution No. :-4 It was resolved that a complaint drop box be strategically placed in the college premises so as to enable employees to lodge complaints. It was resolved that a complaint drop box will open every Saturday. Confidentiality of the complaint is maintained. Location of the drop box is at the entrance office of the Internal Complaints committee.

Resolution passed unanimously.

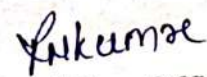
Item No.:-5 Any other matter with permission of chairperson.

As there was no matter to discuss the meeting ended with the vote of thanks to the chairperson.

Resolution passed unanimously.

Date: - 27/07/2021

Place: - Ralegaon


Presiding Officer

Internal Complaints committee



Indira Gandhi Kala Mahavidyalaya, Ralegaon District- Yavatmal Internal Complaints Committee

Notice of the meeting

A meeting of Internal Complaints committee is organized on 06/08/2021 at 1:00 pm under the chairmanship of Principal, and Presiding Officer of the Internal Complaints committee. All the members of the committee are requested to attend the meeting.

Agenda of the meeting: -

1. Confirmation of the minutes of the previous meeting held on 23/07/2021.
2. To organize the various programmes related to women empowerment and Women's Protection Act.
3. To update the information of the Internal Complaints committee on the college website.
4. Any other matter with the permission of the chairperson.

Date: - 27/07/2021

Place: - Ralegaon



Rukumar
Presiding Officer

Internal Complaints committee



Indira Gandhi Kala Mahavidyalaya, Ralegaon

District- Yavatmal

Internal Complaints Committee

Minutes of the meeting

A meeting of all the members of the committee was held on 06/08/2021 at 1:00 pm. The meeting was chaired by Principal and in the presence of Presiding Officer of the committee.

Following members were present.

Sr. No.	Name of the faculty	Signature
1.	Dr. S.V. Agarkar	
2.	Ms. R. N. Kumre	
3.	Mr. S. V. Gore	
4.	Mr. Datta Ingole	
5.	Ms. Pravina S. Kumare	
6.	Ms. Chaitali P. Wani	
7.	Mrs. Bhavana JivanKhangar (Hastak)	

The minutes of the meeting are as follows:

Item No.-1 Confirmation of the minutes of the previous meeting:

Sr. No	Item	Action taken
1	To Prepare an online complaint form.	Online google complaint form was prepared and made available.
2	Preparation of Annual report.	Annual report was prepared
3	To monitor the mechanism of opening and given redress of complaint received in the suggestion and complaint box.	It was decided to open suggestion / drop box on every Saturday at 10:00 am for checking the complaints.

Item No. : -2 To organize the various programmes related to women empowerment and Women's Protection Act.
Resolution No. : -2. It was decided in the meeting to organize guest lecture on Women's protection act & women's Empowerment in the month of August.

Resolution passed unanimously.

Item No. : -3 To Organize workshop /webinar related to Sexual Harassment of Women/Student.

Resolution No. : -3 It was resolved in meeting to organize one day workshop /webinar related to Sexual Harassment of Women / Student.

Resolution passed unanimously.

Item No. : -4 To update the information of the Internal Complaints committee on college website.

Resolution No. : -4 It was resolved in the meeting that the updated information and guidelines of the Internal Complaints committee shall be uploaded on college website regularly.

Resolution passed unanimously.

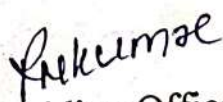
Item No.: -6 Any other matter with permission of chairperson.

As there was no matter to discuss the meeting ended with the vote of thanks to chairperson.

Resolution passed unanimously.

Date: -09/08/2021

Place: - Ralegaon


Presiding Officer

Internal Complaints Committee



Indira Gandhi Kala Mahavidyalaya, Ralegaon

District- Yavatmal

Internal Complaints Committee

Notice of the meeting

A meeting of Internal Complaints committee is organized on 28/12/2021 at 1:00 pm under the chairmanship of Principal, and Presiding Officer of the Internal Complaints committee. All the members of the committee are requested to attend the meeting.

Agenda of the meeting: -

1. Confirmation of the minutes of the previous meeting held on 06/08/2021.
2. To add external member working in the area of women's development in the committee.
3. To organize essay competition and other competitions on gender sensitization, women empowerment and legal education.
4. To display Wallpapers and Posters for creating awareness.
5. Any other matter with the permission of the chairperson.

Date: - 18/12/2021

Place: - Ralegaon

Prakumar

Presiding Officer

Internal Complaints Committee





Indira Gandhi Kala Mahavidyalaya, Ralegaon
District- Yavatmal
Internal Complaints Committee

Minutes of the meeting

A meeting of all the members of the committee was held on 28/12/2021 at 1:00 pm. The meeting was chaired by Principal and in the presence of Presiding Officer of the committee.
Following members were present.

Sr. No.	Name of the faculty	Signature
1.	Dr. S.V. Agarkar	
2.	Ms. R. N. Kumre	
3.	Mr. S. V. Gore	
4.	Mr. Datta Ingole	
5.	Ms. Pravina S. Kumare	
6.	Ms. Chaitali P. Wani	
7.	Mrs. Bhavana Jivan Khangar (Hastak)	

The minutes of the meeting are as follows:

Item No.-1 Confirmation of the minutes of the previous meeting:

Sr. No	Item	Action taken
1	To organize the various programmes related to women empowerment and Women's Protection Act.	Guest lecture on Women's protection act & women's Empowerment conducted on 24/07/2021.
2	Organize workshop /webinar related to Sexual Harassment of Women / Student.	It is planned in the month of March.
3	To update the information of Internal Complaints committee on college website.	It was decided to upload the updated information and guidelines of Internal Complaints committee on college website regularly.

Resolution passed unanimously.

Item No. : -2 To add external member working in the area of women's development in the committee.

Resolution No. : -2 It was resolved in the meeting that for smooth and speedy grievance redressal one external member working in the field of women's development to be appointed urgently.

Resolution passed unanimously.

Item No. : -3 To organize essay competitions on gender sensitization, women empowerment and legal education.

Resolution No. : -3. It was resolved in the meeting that to organize essay competitions on gender sensitization, women empowerment and legal education

Resolution passed unanimously.

Item No. : -4 To display Wallpapers and posters for creating awareness.
Resolution No. : -4 It was resolved in the meeting that to display Wallpapers and posters for creating awareness.

Resolution passed unanimously.

Item No. : -5 Any other matter with permission of chairperson.

As there was no matter to discuss the meeting ended with the vote of thanks to chairperson.

Resolution passed unanimously.

Date: - 30/12/2021

Place: - Ralegaon

Rakumze
Presiding Officer

Internal Complaints Committee